

**CITY OF HILLSBORO  
FARMERS' MARKET 2021**



**SELLER'S PERMIT**

SELLER'S PERMIT#: \_\_\_\_\_  
(City Clerk Will Provide Permit #)

SEASONAL PERMIT \$20      OR      1-DAY PERMIT \$5      (Please circle one)

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE #: \_\_\_\_\_

TYPE OF MERCHANDISE SELLING: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
*Vendor's Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Clerk's Signature*

\_\_\_\_\_  
*Date*

*Instructions: Please print the form, provide the requested information and vendor signature.  
Upon completion return this page with your payment to:*

City of Hillsboro  
Attn: Sheila Schraufnagel, WCMC  
123 Mechanic Street P.O. Box 447  
Hillsboro, WI 54634  
[clerk@hillsborowi.com](mailto:clerk@hillsborowi.com)  
608-489-2521

*The form will be processed and returned to you with your Permit # and Clerk's Signature.  
Upon receipt, please have your permit in your possession anytime you are selling at the market.*

## Additional Information:

The market dates are every 2nd and 4th Sunday of the month.

Setup: 9am to 10am

Take down: 2pm to 3pm

The first market will be June 27, 2021!

The market will be held rain or shine.

Booth Size is approximately 10x10. If you need additional space, it should be pre-approved. Submit your request to [jperez@verbsky.net](mailto:jperez@verbsky.net).

Access to electricity is limited and on a first come first served basis. We will do our best to accommodate your needs.

Tents, tables, and chairs are the responsibility of the vendor.

There is no guarantee that any vendor will be an exclusive seller of any product. Exclusivity cannot be promised.

Vendors are required to break down in a timely manner after the market ends at 2pm. Vendors are not allowed to stay set up and continue to sale well after the market is over.

Vendors are responsible for their own messes. Any refuse must be disposed of by the vendor. Vendors are also not allowed to leave empty cardboard boxes in the market area after the event.

Behavior of vendors, their employees and associates to consumers will be in a professional manner that fosters a sense of market community and camaraderie.

Permit Questions? Please submit to [clerk@hillsborowi.com](mailto:clerk@hillsborowi.com)

Venue Questions? Please submit to [jperez@verbksy.net](mailto:jperez@verbksy.net)